



Chartfield Details

Chartfield Type SetID

Type of Change Effective Status

Effective Date *Effective date will normally commence at the beginning of a specific year*

Similar Chartfield *Input a Chartfield with similar characteristics if applicable.*

Fund Details

Fund Code

Description (30 char) Short Descr (10 char)

Manager's Employee ID Manager's Name

Description

Budgetary Only

Reporting Structure

Parent Detail Reporting Fund Node

Originator Details

Name Faculty

Contact Number

Approving Manager Details

Name Faculty

Contact Number Date

Management Reporting & Analysis Approval (Non-Research)

Approved By _____ Date _____

Group Financial Control Approval (Research)

Approved By _____ Date _____

Associated Revenue Account

It is not necessary to print this form.

All requests must be submitted electronically to your approver. Final approvals should be sent to financehelp@unsw.edu.au

Finance Use Only

Fund Trees Maintained

ALL_FUNDS ALL_FUNDS_ALLYR (1941) ALL_FUNDS_CALUMO

Configuration Activities

Fund Maintained

Fund Chartfield Attribute Maintained - Field Name PROJECT_ID

HR, Research, MR&A Advised

Date _____ Actioned By _____