

**APPROVED FORMAT FOR FRINGE BENEFIT TAX  
TEMPORARY ACCOMMODATION RELATING TO  
RELOCATION DECLARATION**

Sections A and D of the form must be completed  
plus either of Section B or C

**Section A**

I, \_\_\_\_\_

(Full name of employee and employee number)

declare that for the purpose of commencing employment with

\_\_\_\_\_

(Name of employer)

at \_\_\_\_\_

(Locality/address of employer)

I commenced sustained efforts to acquire a long term place of residence on \_\_\_\_\_ 20 \_\_\_\_\_ and

(Date search-period commenced)

*(Complete either Section B or Section C, whichever is applicable, where a period in excess of 4 months has elapsed since the search commenced)*

**Section B**

***If the employee did not have a proprietary interest in their former residence:***

*(Where the unit of accommodation is occupied on a date subsequent to completion of the initial 4 month search period but prior to 6 months after commencement of the initial search period:)*

I entered into a contract to permanently occupy a unit of accommodation on \_\_\_\_\_ 20 \_\_\_\_\_;

(Date)

and commenced occupation (on a date subsequent to the completion of the initial 4 month search but prior to 6 months after the commencement of the initial search period) of the unit of accommodation on

\_\_\_\_\_20\_\_\_\_\_; **or**

(Date)

*(Where the employee is unable to locate a suitable permanent unit of accommodation after 6 months from the commencement of the initial search period:)*

As at \_\_\_\_\_20\_\_\_\_\_ despite sustained efforts, I have been unable to locate a suitable permanent unit of accommodation;

(Date 6 months from the commencement of the initial search period)

**or**

**Section C**

***If the employee held a proprietary interest in their former residence:***

I entered into a contract to sell my former residence on \_\_\_\_\_20\_\_\_\_\_ and

(Date 6 months from the commencement of the initial search period)

either (delete which is inappropriate):

- Commenced occupation of a unit of accommodation on \_\_\_\_\_20\_\_\_\_\_ which I intend to occupy as my new long term residence; **or**
- Despite sustained efforts, I have been unable to locate suitable long term accommodation within a period of 12 months from when my initial search commenced.

**Section D**

Temporary accommodation at \_\_\_\_\_

(Address)

was required for the period \_\_\_\_\_20\_\_\_\_\_ to \_\_\_\_\_20\_\_\_\_\_

(Date)

(Date)

solely because I was required to change my usual place of residence in order to perform the duties of my employment.

Name of employee \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_