

**APPROVED FORMAT FOR FRINGE BENEFITS TAX  
LIVING-AWAY-FROM-HOME ALLOWANCE BENEFIT DECLARATION  
EMPLOYEES WHO MAINTAIN AN AUSTRALIAN HOME**

I, \_\_\_\_\_

(Full name of employee and employee number)

declare that the address I usually reside at in Australia is

\_\_\_\_\_

\_\_\_\_\_

(State the place where you normally live)

Either myself or my spouse have an ownership interest in the unit of accommodation located at the address stated above. This residence continues to be available at any time for my immediate use and enjoyment during the period that my duties of employment require me to live away from it and it is where I expect to resume living when that period ends; and

From \_\_\_\_\_ 20 \_\_\_\_\_ to \_\_\_\_\_ 20 \_\_\_\_\_

when the duties of my employment required me to live away from where I usually reside when in Australia, I actually resided at the following addresses

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(State all addresses at which you resided while away from home in the period stated above)

Signature \_\_\_\_\_

Date \_\_\_\_\_

*Please note: Benefits may result in a reportable fringe benefit amount being reported on your payment summary. This form is to be used when an employee is absent from their normal residence in Australia, continues to maintain the home which is available for their use and enjoyment, intends to return to that residence and for arrangements entered into after 1/10/12.*